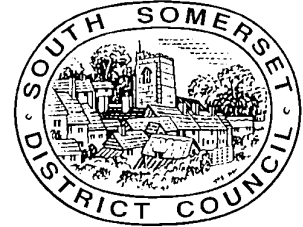


South Somerset District Council

Notice of Meeting



Scrutiny Committee

Making a difference where it counts

Tuesday 4 March 2014

10.00am

**Main Committee Room
Council Offices
Brympton Way
Yeovil
Somerset BA20 2HT**

The public and press are welcome to attend.

Disabled Access is available at this meeting venue.



If you would like any further information on the items to be discussed, please ring the Agenda Co-ordinator, Becky Sanders on Yeovil (01935) 462462
email: becky.sanders@southsomerset.gov.uk, website: www.southsomerset.gov.uk

This Agenda was issued on Monday 24 February 2014.

Ian Clarke, Assistant Director (Legal & Corporate Services)

**This information is also available on our
website: www.southsomerset.gov.uk**



INVESTOR IN PEOPLE

Scrutiny Committee Membership

Chairman Sue Steele
Vice Chairman David Bulmer
Carol Goodall

Pauline Clarke
Nick Colbert
Nigel Gage
Pauline Lock

Tony Lock
Paul Maxwell
Nigel Mermagen
Graham Middleton

Sue Osborne
David Recardo
Martin Wale

Information for the Public

What is Scrutiny?

The Local Government Act 2000 requires all councils in England and Wales to introduce new political structures which provide a clear role for the Council, the Executive and non-executive councillors.

One of the key roles for non-executive councillors is to undertake an overview and scrutiny role for the council. In this Council the overview and scrutiny role involves reviewing and developing, scrutinising organisations external to the council and holding the executive to account

Scrutiny also has an important role to play in organisational performance management.

The Scrutiny Committee is made up of 14 non-executive members and meets monthly to consider items where executive decisions need to be reviewed before or after their implementation, and to commission reviews of policy or other public interest.

Members of the public are able to:

- attend meetings of the Scrutiny Committee except where, for example, personal or confidential matters are being discussed;
- speak at Scrutiny Committee meetings; and
- see agenda reports.

Meetings of the Scrutiny Committee are held monthly on the Tuesday prior to meetings of the District Executive at 10.00am in the Council Offices, Brympton Way, Yeovil.

Agendas and minutes of these meetings are published on the Council's website www.southsomerset.gov.uk.

The Council's Constitution is also on the website and available for inspection in council offices.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

South Somerset District Council – Council Plan

Our focuses are: (all equal)

- **Jobs** – We want a strong community, which has low unemployment and thriving businesses
- **Environment** – We want an attractive environment to live in with increased recycling and lower energy use
- **Homes** – We want decent housing for our residents that matches their income
- **Health and Communities** – We want communities that are healthy, self-reliant, and have individuals who are willing to help each other

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South Somerset District Council

Draft minutes of the Scrutiny Committee held on Tuesday 4 February 2014 in the Main Committee Room, Council Offices, Brympton Way, Yeovil.

(10.00am – 12.55pm)

Present:

Members: Councillor Sue Steele (in the Chair)

David Bulmer	Carol Goodall	Graham Middleton
Pauline Clarke (to 11.00am)	Pauline Lock	Sue Osborne
Nick Colbert	Tony Lock	David Recardo
Nigel Gage	Nigel Mermagen	Martin Wale

Also present:

Councillors Tim Carroll, Henry Hobhouse and Sylvia Seal

Officers:

Vega Sturgess	Strategic Director (Operations & Customer Focus)
Rina Singh	Strategic Director (Place & Performance)
Donna Parham	Assistant Director (Finance & Corporate Services)
David Julian	Economic Development Manager
Jo Gale	Scrutiny Manager
Becky Sanders	Democratic Services Officer

113. Minutes (Agenda Item 1)

The minutes of the meeting of the Scrutiny Committee held on Tuesday 7 January 2014 were approved as a correct record and signed by the Chairman.

114. Apologies for Absence (Agenda Item 2)

An apology for absence was received from Councillor Paul Maxwell.

115. Declarations of Interest (Agenda Item 3)

There were no declarations of interest.

116. Public Question Time (Agenda Item 4)

There were no members of public at the meeting.

117. Issues Arising from Previous Meetings (Agenda Item 5)

Free parking in SSDC pay and display car parks over the Christmas period 2013
When the item was considered on the District Executive agenda in December, Scrutiny had sought clarification of the monitoring arrangements. The Chairman asked if

monitoring had been completed. In response, the Strategic Director (Operations and Customer Focus) confirmed that monitoring had taken place but feedback was still awaited from some traders and also the Yeovil Chamber of Trade and Commerce.

118. Chairman's Announcements (Agenda Item 6)

The Chairman reminded members that HRH The Prince of Wales was visiting the area that day to view the flooding and to meet with some of the people and communities directly affected. She congratulated members and officers who had been involved with the Joint Scrutiny Review of Flooding.

119. Verbal update on reports considered by District Executive on 9 January 2014 (Agenda item 7)

The Chairman noted that the Scrutiny comments had been considered and were included in the District Executive minutes that had been circulated.

120. Portfolio Holder Presentation (Agenda item 8)

The Portfolio Holder for Property and Climate Change provided members with a verbal presentation on his portfolio, highlighting achievements to date, his aspirations for savings and efficiencies, and other matters he hoped to tackle in the future including:

- Delivery of thin client technology and new telephony
- Rationalisation of SSDC properties and offices
- Transfer or closure of public conveniences
- Ongoing maintenance of the old landfill site at Birchfield
- Assessing the heating and air flow arrangements for the Brympton Way offices
- Aspirations for a more paperless environment
- Working on a pilot project for transport in conjunction with South Somerset Together,
- Developing a policy regarding email retention guidelines
- Exploring ways of reducing postage costs

During a short discussion the Portfolio Holder responded to comments and questions raised by members. Regarding a specific question, the Strategic Director (Operations and Customer Focus) clarified that a car park order was being made so that car parking at Brympton Way was enforceable in the future, which would enable management and enforcement of the spaces when there were more staff in the building. She confirmed there were no plans specifically for councillor parking but there would be spaces dedicated to SSDC staff and SSDC visitors which councillors would be entitled to use. There would also be visitor spaces for members of the public with a short stay period.

At the request of the Portfolio Holder, the Strategic Director also provided members with a brief summary of the current civil contingencies response regarding the flooding situation.

The Chairman thanked the Portfolio Holder for attending the meeting to update members.

ACTION: Members to note the presentation.

121. The Heart of the South West Local Enterprise Partnership (HotSWLEP) (Agenda item 9)

The Economic Development Manager presented the report as shown in the agenda and highlighted to members that the Local Enterprise Partnership (LEP) was not a successor to the Regional Development Agency (RDA). He explained the background as to how the LEPs had been set up and they were a completely different way of doing things to the old RDAs. LEPs were strategic bodies with overarching economic goals, and not direct delivery organisations. One of their main areas of focus was to channel funding towards prioritised projects. It was noted that the Board was selected by sector and not by geographical area.

During discussion a number of comments and questions were raised by members. Responses from the Economic Development Manager, Strategic Director (Place and Performance) and Portfolio Holder for Finance and Spatial Planning included:

- Acknowledgement that board membership appeared weighted towards Devon, but this might be partly due to population and locations of larger businesses.
- The LEP was the channel for some European funding streams for the area.
- SSDC had only limited influence on the LEP and its programme of work.
- LEP were concentrating on more local transport initiatives rather than dualling of the A303.
- There appeared to be about 30 members on the business forum including the SSDC Portfolio Holder for Environment and Economic Development and an SSDC Economic Development Officer. Representatives from businesses in the SSDC area included AgustaWestland and the Yeovil Chamber of Commerce.
- A number of sub groups were up and running now, these were usually lead by private business, agencies or County Council representatives. South Somerset (the area) had representation on some sub-groups.
- Rural focus groups had yet to be constituted and it was unlikely there would be local authority representation. There would however be representatives at a county level.
- The Economic Development team had promoted the role of the LEP business forum to local businesses.
- There is confidence that there are now good lines of communication with LEP
- Further information was available from the website:
<http://www.heartofswlep.co.uk/home>

Members were in general agreement that there was a need to try and get local authority representation on the rural focus groups, and due to the geographical spread of the LEP that SSDC needed to fight for its portion of any available funding.

ACTION: Members to note the report.

122. Reports to be considered by District Executive on 6 February 2014 (Agenda item 10)

Members considered the reports outlined in the District Executive agenda for 6 February 2014. It was agreed that the following comments would be taken forward to District Executive for consideration:

Somerset Waste Partnership – Draft Business Plan 2014-19 – item 6

- Appendix 1 on page 11, point 1.3 – Scrutiny queried how this would be implemented and enforced, and what the penalties could be. It was believed some other authorities had introduced fines which had been over-ruled by the DCLG.
- Appendix 1 on page 11, point 1.4 – Scrutiny queried if providing information through hospitals (maternity units and paediatrics) might be an option, as not all parents would approach children's centres for services
- Page 21, second para – Scrutiny queried why an option with free caddy liners had been explored, as free caddy liners were not available to other residents.

Authorities Housing Monitoring Report 2012-13 – item 7

- Page 32 point 5.2 – Scrutiny asked if it was worth consulting to see if the information published to the public on this occasion provided what they wanted and was easily understood. The document needed to be in simpler and easier to understand English, in particular some sentences were very long and would benefit from additional grammar.
- Scrutiny particularly felt rec 2 was a very good idea
- Scrutiny felt the wording of rec 5 was difficult to understand.

Symphony Project – item 8

- Scrutiny queried why the funding was coming from the District Executive Contingency, and could not come from the wider health & Wellbeing budget
- The detail in the financial implications, para 7.1, seemed to not quite add up.
- Scrutiny noted in the recommendation that the lump sum would be spread over two years, but queried if instead we should budgeting for the year 2015/16.
- A map of the area covered by the project would be useful
- Scrutiny queried the relevance of the appendix – but acknowledged comments made later by the Strategic Director that the appendix had been included in error.
- Scrutiny, with some reservations, accepted the recommendation, but commented they felt the cost to SSDC would be higher when factoring in officer time etc.

2013/14 Revenue Budget Monitoring for Quarter ending 30 December 2013 – item 9

- Scrutiny sought clarification that figures in brackets on page 45 onwards were underspends and savings
- Page 35 of appendix pack - Scrutiny queried what the reserve for Eco-Town was for
- Page 21 of appendix pack – Scrutiny sought clarification regarding Rights of Way as other parts of the service had transferred back to County if this work was now discretionary for SSDC?

2013/14 Capital Budget Monitoring for Quarter ending 30 December 2013 – item 10

- Page 57 in the table – members noted that Font Villas was listed as being in East Coker when it's in West Coker.
- Page 57 in the table – Scrutiny queried what the intention was for the slippage in the hardware replacement programme and whether it would be returned to the 'pot'
- Page 61 in appx pack – Scrutiny queried the £97k remaining budget for the Reckleford Gytratory as it was believed the project was complete.

- Page 44 in appx pack (near bottom) – Scrutiny noted that there had been no loan spending for ‘Loan Scheme for Somerset’ and queried if the scheme was being promoted adequately.

Revenue Budget 2014/15 – Medium Term Financial Plan and Revised Capital Programme – item 11

- Page 69, point 38 - the report makes reference to a Scrutiny Task and Finish Group, but it was noted this had only been to consider inescapable
- Page 61, rec (j) – members asked for more detail as there was little information in the report.
- Page 71, point 52 – members questioned whether the reference to Nov 2012 should have read Nov 2013.

Designation of Neighbourhood Area – Wincanton Parish – item 12

- Scrutiny made no comments

Listed Buildings in Disrepair – Policy and Procedure – item 13

- Scrutiny noted they had considered a similar report a few months previously
- Members also raised concern about action for un-listed buildings in conservation areas, and as the matter was subjective there were sometimes differences of opinions between officers.

Update on the Pilot Intern and Apprenticeship Scheme – item 14

- Members commented that the report had been enlightening, and the feedback comments were very encouraging
- Members acknowledged that some officers had concerns about the rates of pay for apprentices being low.

District Executive Forward Plan – item 15

- Scrutiny made no comments

123. Verbal Update on Task & Finish Reviews (Agenda Item 11)

The Scrutiny Manager updated members on the progress of current Task and Finish reviews.

National Non Domestic Rates (NNDR) – Discretionary Rate Relief

The group had met with Area Development Managers, representatives of the Economic Development Team and Patricia Marks of the Somerset Business Agency. Information and evidence collected from the sessions, along with other work done, would inform some draft principles and proposals that would be circulated to members and relevant officers for comment, prior to a full consultation exercise with the SSDC community and business, charitable and not-for-profit representatives.

Choice Based Letting / Homefinder Somerset Follow Up

Due to external factors in the Housing team, this follow up work would not commence for a few weeks.

Somerset Strategic Housing Framework

The group had met twice and reviewed the document to formulate ideas and suggestions for the impending South Somerset Housing Strategy and Action Plan. They had also met with the SSDC Corporate Strategic Housing Manager to seek clarification on some elements of the framework document. The group had agreed the best way forward would be to support the recommendation that District Executive adopt the framework. They had also made suggestions to the layout and content of the South Somerset Housing Strategy and action plan that would be subsequently created.

Connecting Somerset and Devon Broadband

A meeting with representatives from the Connecting Devon and Somerset Project Team and both Somerset and Devon County Councils was held on 16th January. The meeting was well attended by members of the public from both South Somerset and East Devon. A presentation was given by BT and there was an informative question and answer session. As a result of the meeting, Connecting Devon and Somerset officers agreed to meet with officers from EDDC and SSDC to discuss how they could all work more effectively together in the future to represent the interests of residents and businesses without the need to sign a non-disclosure document.

In response to the update, members on the group commented that the size of the venue had been inadequate and were concerned as to how and why it had turned into what appeared to be an open public meeting. The Chairman noted that she would discuss the matter with the Scrutiny Manager for the review.

ACTION: Members to note the updates.

124. Update on matters of interest (Agenda Item 12)

The Scrutiny Manager provided the following update:

- A meeting of the Flooding Steering group had been arranged for the following day to discuss the recent flooding incidents and what, if any lessons had been learnt from the Flood Summit held in 2013.

ACTION: Members to note the update.

125. Scrutiny Work Programme (Agenda Item 13)

The Scrutiny Manager informed members that the Police and Crime Panel update item would be made to the July meeting, and not January as indicated in error in the agenda.

ACTION: Members to note the Scrutiny Work Programme.

126. Somerset Waste Board – Forward Plan (Agenda item 14)

ACTION: Members to note the Somerset Waste Board Forward Plan.

127. Date of Next Meeting (Agenda Item 15)

Members noted that the next meeting of the Scrutiny Committee would be held on Tuesday 4 March 2014 at 10.00am in the Main Committee Room, Brympton Way, Yeovil.

.....

Chairman

Scrutiny Committee

Tuesday 4 March 2014**Agenda***Preliminary Items*

1. **To approve as a correct record the minutes of the previous meeting held on 4 February 2014**
2. **Apologies for Absence**
3. **Declarations of Interest**

In accordance with the Council's current Code of Conduct (adopted July 2012), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting. A DPI is defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No. 1464) and Appendix 3 of the Council's Code of Conduct. A personal interest is defined in paragraph 2.8 of the Code and a prejudicial interest is defined in paragraph 2.9. In the interests of complete transparency, Members of the County Council, who are not also members of this committee, are encouraged to declare any interests they may have in any matters being discussed even though they may not be under any obligation to do so under any relevant code of conduct.

4. **Public Question Time**
5. **Issues Arising from Previous Meetings**

This is an opportunity for Members to question the progress on issues arising from previous meetings. However, this does not allow for the re-opening of a debate on any item not forming part of this agenda.

6. **Chairman's Announcements**

*Items for Discussion**Page Number*

- | | | |
|-----|--|-----------|
| 7. | Verbal update on reports considered by District Executive on 6 February 2014..... | 1 |
| 8. | Reports to be considered by District Executive on 6 March 2014..... | 2 |
| 9. | Verbal update on Task and Finish reviews..... | 3 |
| 10. | Update on matters of interest | 4 |
| 11. | Scrutiny Work Programme..... | 5 |
| 12. | Somerset Waste Board – Forward Plan (published on 17/02/2014)..... | 7 |
| 13. | Date of next meeting..... | 10 |
-

Scrutiny Committee – 4 March 2014

7. Verbal update on reports considered by District Executive on 6 February 2014

The Chairman will update members on the issues raised by Scrutiny members at the District Executive meeting held on 6 February 2014.

The draft minutes from the District Executive meeting held on 6 February 2014 have been circulated with the District Executive agenda.

Scrutiny Committee – 4 March 2014

8. Reports to be considered by District Executive on 6 March 2014

Lead Officers: *Emily McGuinness, Scrutiny Manager*
 Jo Gale, Scrutiny Manager

Contact Details: *emily.mcguinness@southsomerset.gov.uk or (01935) 462566 or*
 joanna.gale@southsomerset.gov.uk or (01935) 462077

Scrutiny Committee members will receive a copy of the District Executive agenda containing the reports to be considered at the meeting on 6 March 2014.

Members are asked to read the reports and bring any concerns/issues from the reports to be discussed at the Scrutiny Committee meeting on 4 March 2014.

The Chairman will take forward any views raised by Scrutiny members to the District Executive meeting on 6 March 2014.

Scrutiny Committee – 4 March 2014

9. Verbal update on Task and Finish reviews

The Task and Finish Review Chairs or Scrutiny Manager will give a brief verbal update on progress made.

Current Task & Finish Reviews

- Business Rates - Discretionary Rate Relief
 - Connecting Somerset and Devon Broadband
 - Somerset Strategic Housing Framework
-

Scrutiny Committee – 4 March 2014

10. Update on matters of interest

Lead Officers: Emily McGuinness, Scrutiny Manager

Jo Gale, Scrutiny Manager

*Contact Details: emily.mcguinness@southsomerset.gov.uk or (01935) 462566 or
joanna.gale@southsomerset.gov.uk or (01935) 462077*

Action Required

That members of the Scrutiny Committee note the verbal updates as presented by the Scrutiny Manager.

Purpose of Report

This report is submitted for information to update members of the committee on any recent information regarding matters of interest to the Scrutiny Committee, and for the Scrutiny Manager to verbally update members on any ongoing matters.

Scrutiny Committee – 4 March 2014

11. Scrutiny Work Programme

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
Spring '14	Update report on the site management of the Gypsy Park Homes at Ilton and Tintinhull	✓		At the Scrutiny Committee meeting on 7 May 2013 members received an update on the management of park home sites and requested a 12 monthly report on this issue.	Steve Joel, Assistant Director (Health & Well being) Ric Pallister – Portfolio Holder - Leader, Strategy and Policy
1 July '14	High Street Innovation Funding	✓		At the Scrutiny Committee meeting on 2 July 2013 members received a report from the Yeovil Vision Board and the Market Towns Investment Group regarding what has been done with their share of the DCLG High Street Innovation Funding. The committee requested an update report after 12 months.	Kim Close & Andrew Gillespie, Area Development Managers. Tony Fife, Portfolio Holder for Yeovil Vision & Angie Singleton, Portfolio Holder for Market Towns.
1 July '14	Police and Crime Panel (PCP)	✓		Scrutiny Committee has agreed updates on the PCP will be provided twice a year. Cllr Tony Lock (SSDC representative on the Police and Crime Panel) will provide an update report.	Cllr Tony Lock
1 July '14	Update following Flood Summit of March 2013	✓		An update report and review of the action plan following the Flood Summit of 2013.	Emily McGuinness, Scrutiny Manager

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
TBC	Localism – relationship between tiers of local government (County / District / Town and Parish) to ensure effective working	✓		Initial presentation to full Scrutiny Committee on the relevant legislative changes and how SSDC are planning to implement them.	Emily McGuinness, Scrutiny Manager

Task & Finish Reviews

Date Commenced	Title	Members
July 2013	Business Rates - Discretionary Rate Relief	Mike Lewis, Sue Osborne, Pauline Lock, Paul Maxwell, Carol Goodall, Patrick Palmer, Sue Steele, Colin Winder, David Norris, Jon Gleeson, Cathy Bakewell.
October 2013	Connecting Somerset and Devon Broadband.	David Recardo, Martin Wale, Dave Bulmer, Kim Turner and Ros Roderigo.
TBC	Choice Based letting / Homefinder Somerset Follow Up	TBC
January 2014	Somerset Strategic Housing Framework (Countywide Strategy)	Sue Steele, Carol Goodall, Derek Yeomans, Graham Middleton.
Ad-hoc monitoring	Council Tax Benefit Reduction	Carol Goodall, Sue Steele, Dave Bulmer, Sue Osborne Jenny Kenton, David Norris, Colin Winder
On-going monitoring	Somerset Countywide Flooding Summit	Dave Bulmer and Paul Maxwell

Scrutiny Committee – 4 March 2014

12. Somerset Waste Board – Forward Plan (published on 17/02/2014)

FP Ref / Date proposed decision published in Forward Plan	Date / period when decision due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact officer for representations to be made ahead of the proposed decision
<i>Forward Plan reference:</i> SWB/13/10/02 Proposed decision first published in Forward Plan dated 14/10/13	<i>To be taken on:</i> 21 February 2014 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Internal Audit update <i>Decision:</i> To review the Internal Audit Charter and agree the Internal Audit Plan for 2014/15		No exempt / confidential information anticipated.	Alastair Woodland Audit Manager SWAP 01823 356160
<i>Forward Plan reference:</i> SWB/13/10/03 Proposed decision first published in Forward Plan dated 14/10/13	<i>To be taken on:</i> 21 February 2014 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Annual Budget 2014/15 <i>Decision:</i> To agree the annual budget for 2014/15		No exempt / confidential information anticipated.	Martin Gerrish Finance officer 01823 355303
<i>Forward Plan reference:</i> SWB/13/09/02 Proposed decision first published in Forward Plan dated 06/01/14	<i>To be taken on:</i> 21 February 2014 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Draft Business Plan 2014-19 <i>Decision:</i> To agree the draft Business Plan 2014-19		No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/14/01/02 Proposed decision first published in Forward Plan dated 20/01/14	<i>To be taken on:</i> 21 February 2014 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Hinkley Point C – potential SWP role in services <i>Decision:</i> To consider the potential role of SWP, with others, in providing resource management services to the Hinkley Point C project		Yes. Exempt information will be set out in an appendix to the report. Part of the meeting may therefore be held in private where the confidential appendix is discussed.	Steve Read Finance officer 01823 355303

FP Ref / Date proposed decision published in Forward Plan	Date / period when decision due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact officer for representations to be made ahead of the proposed decision
<i>Forward Plan reference:</i> SWB/12/11/02 Proposed decision first published in Forward Plan dated 03/12/12	<i>To be taken on:</i> 28 March 2014 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Service Review Update Report <i>Decision:</i> To update members on progress with the structural review of SWP as per business plan (2013-18)	Business Plan and Service Review process report to 29 June 2012 meeting	Yes. Commercially sensitive exempt information may be set out in an appendix to the report. Decision may be held in private.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/14/02/01 Proposed decision first published in Forward Plan dated 17/02/14*	<i>To be taken on:</i> 28 March 2014 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Updated Risk Register 2014/15 <i>Decision:</i> To note and comment on the key risks / opportunities for the Partnership and partners and the mitigatory measures identified in the draft updated risk register	Business Plan 2013 – 18 Annual Budget 2014/15	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/14/02/02 Proposed decision first published in Forward Plan dated 17/02/14*	<i>To be taken on:</i> 28 March 2014 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> SWP Quality Performance summary <i>Decision:</i> To note the summary		No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/14/02/03 Proposed decision first published in Forward Plan dated 17/02/14*	<i>To be taken on:</i> 28 March 2014 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Extension of Strategic Partnering Agreement with Viridor <i>Decision:</i> To consider the proposal for an extension of the SPA to May 2022 and to note the commencement of the New		No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707

FP Ref / Date proposed decision published in Forward Plan	Date / period when decision due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact officer for representations to be made ahead of the proposed decision
		Projects Approval Process with Viridor			

* - identifies next to the Forward Plan reference any new entries to the plan since the previous weekly plan was published
 ** - where this is an individual(s) then this will set out their name and role

Scrutiny Committee – 4 March 2014

13. Date of next meeting

Members are requested to note that the next meeting of the Scrutiny Committee will be held on Tuesday 1 April 2014 at 10.00am in Committee Rooms 3 & 4, Brympton Way, Yeovil.
